

# POLICE DEPARTMENT

## Impact Analysis Report

### **OVERVIEW**

Departmental fees are collected from the public and from other police agencies for services such as fingerprinting, computer searches, copying public records, and releasing impounded vehicles. Certain businesses and activities are subject to regulation, and fees are charged to offset the costs for processing permits and licenses that accompany the regulatory process and partially offset costs for related investigative work. Examples of these include permits and licenses for amusement devices, concealable firearm dealers, public dances, massage parlors, parades, cannabis establishments, and cardrooms. The majority of the fees in the Police Department are Category I (fees which should be cost recovery); the exception is the Police Recruit Academy Fee, which is Category II (fees which may be more than or less than cost recovery).

The Police Department fee program for 2018-2019 reflects the results of a review of time and resources used in the permit process in 2017-2018 and implementation of City Council direction to bring all possible fee programs to the 100% cost recovery level. Projected Police Department revenue for 2018-2019, based on the proposed fees and charges program, totals \$6.9 million. This revenue reflects a 5.2% increase compared to the 2017-2018 Adopted Budget level of \$6.6 million. While the overall changes in revenues and costs are relatively small, there were significant changes for individual fees based on a reevaluation of the time, resources, and activity levels. In many areas, costs and associated fees, went down primarily due to reductions in the overhead rate and the time required

for the fee. In other areas, fees are proposed to increase based on the time analysis and costs. For those fees where a reevaluation of time and activity resulted in a significant cost increase, a number of fees have not been raised to full cost recovery levels in order to allow for a multi-year phase-in of the appropriate fee amount. The combined adjustments bring the Department's total 2018-2019 revenues to 93.6% of fee program costs, a slight decrease from the 2017-2018 cost recovery rate of 96.9%.

The majority of Department fees are in the 100% cost recovery category; however, the fee for Repossessed Vehicles is limited by State law, and the fee is projected to recover 25.1% of its costs in 2018-2019. The fees for Public Records are also set below cost recovery at 38.7%.

### ***SUMMARY AND IMPACT OF PROPOSED FEE REVISIONS***

#### Existing Fees

The Department continues to conduct time analysis studies to evaluate the appropriate amount of costs to allocate to individual fees and permits administered. Fees are also adjusted to reflect updated position and indirect costs.

Based on these factors, the following fees are recommended to be decreased: Fingerprinting; Color Photographs; Amusement Devices; Bingo; Cannabis Fees: Amendment Processing Fee, Initial Application Fee, Hourly Inspection Fee, and Renewal Registration Processing Fee; Cardrooms: Regulation Fee, Work Permit – New Fee, and Work Permit

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### ***SUMMARY AND IMPACT OF PROPOSED FEE REVISIONS***

#### Existing Fees (Cont'd.)

– Renewal Fee; Concealable Firearms; Crime Prevention Through Environmental Design; Event Promoter Permit; Funeral Escort; Gaming Permit Registration – Non-Profit Fundraisers; Ice Cream Vendor; Miscellaneous Permits/Fees: License/Permit Transfer, Media Production Permit, and Replacement of ID Cards; Parade; Peddler-Employee License Fee and Issue ID Cards; Peep Show Establishment Application Fee; Periodicals Canvasser; Pool/Billiard Room; Public Dance Hall; Public Entertainment; Sales; Secondary Employment; and Taxicab: Restricted Owner’s License, Taxi Company Application, and Taxi Company Renewal.

The following fees are recommended to be increased due to time analysis studies: Photo CD; Public Records/Tapes; Tow Service Dispatch; Vehicle Impound; Visa Clearance Letters; Cannabis Fees: Annual Operating Fee, Application Receipt Fee, and Zoning Code Verification Certificate Application Processing Fee; Cardroom Work Permit Fees – Employee Transfer Fee; Massage Parlors; Miscellaneous Fees: One-Day Liquor Assessment and Press Pass; Pawnbrokers/Secondhand Dealers; Peddler: Approved Location Fees and Peddler Mobile Fees; Street Closing; Taxicab: Taxicab Driver’s Permit – New, Renewal, and Retest, and Taxicab Vehicle Inspection and Reinspection; and Tow Car: Business Permit and Tow Car Driver.

Due to the large cost increases in certain areas as a result of a reevaluation of processing time, the following fee increases are recommended to be phased in over two or three years: Massage Parlors, One-Day Liquor Assessment, Pawnbrokers/Secondhand Dealers License, Peddler, Photo CD, Press Pass, Taxicab Driver’s Permit, Taxicab Vehicle Inspection and Taxicab Vehicle Reinspection, Tow Car Driver Permit (New and Renewal), and Vehicle Impound.

For Cannabis fees, the 2018-2019 base revenue level is estimated at \$2.3 million and compares to a base cost of \$2.5 million. In addition to base costs, the addition of two Analyst positions in the Police Department and related non-personal and equipment, partially offset by the elimination of a Code Enforcement Inspector position in the Planning, Building and Code Enforcement Department are recommended to help facilitate inspections and regulatory compliance of registered cannabis businesses in San José. The various Cannabis Fees were reviewed and revised based upon the current work associated with the fees. Two new fees are proposed (Delivery Vehicle Inspection Fee and Fingerprint Appointment – No Show Fee). The fees as proposed will address current time and work for full cost recovery and are projected to collect \$2.7 million.

A complete list of proposed fee revisions by service is located in the Summary of Proposed Fee Changes section of this document and in the tables that follow this section.

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### ***SUMMARY AND IMPACT OF PROPOSED FEE REVISIONS***

#### New Fees

##### *Delivery Vehicle Inspection Fee:*

In October 2016, the City Council approved the addition of cannabis delivery services. This proposed fee will recover costs associated with the inspection of vehicles used by cannabis dispensaries that choose to add transportation of cannabis to their business activities.

##### *Fingerprint Appointment-No Show Fee:*

Once an appointment has been set up to fingerprint owners, managers, and specified employees, there are many activities, such as running warrant and driver's license record checks, that must be completed in advance of their arrival for the badging/fingerprint appointment. An appointment can be cancelled with 24 hour notice with no charge. If the appointment is cancelled less than 24 hours in advance, a fee will be assessed. If the appointment is rescheduled, the applicant's No Show fee will be applied to the Application Receipt fee.

#### Deleted Fees

The Peep Show Device Fee is recommended to be eliminated as it is no longer needed.

### ***NOTIFICATION***

The Proposed Fees and Charges Report was released on May 4, 2018, allowing for a minimum of 10 days for public review. Public input on fee proposals will be heard by the City Council at public hearings held on Tuesday, May 15, 2018 at 1:30 p.m. and Monday, June 11, 2018 at 6:00 p.m. in the Council Chambers.

# DEPARTMENTAL FEES AND CHARGES

# POLICE

Service	2017-2018 Adopted Fee	2017-2018 % Cost Recovery	2018-2019 Proposed Fee	2018-2019 Estimated Cost	2018-2019 Estimated Revenue		2018-2019 % Cost Recovery	
					Current Fee	Proposed Fee	Current Fee	Proposed Fee
<b>PUBLIC SAFETY FEES - CATEGORY I</b>								
<b>1. Fingerprinting</b>								
1 General (Non-Criminal)	\$50.00 per card		\$46.00 per set					
2 State Department of Justice (Reciprocal Services)	Current State fee (in addition to general fingerprinting fee above)		No Change					
<b>Sub-total Fingerprinting</b>								
<b>2. Photographs</b>								
1 Black & White - 3 1/2" x 5"	\$8.00 each		No Change					
2 Black & White - 5" x 7"	\$8.00 each		No Change					
3 Black & White - 8" x 10"	\$8.00 each		No Change					
4 Color - 3 1/2" x 5"	\$7.00 each		\$6.00 each					
5 Color - 4" x 6"	\$7.00 each		\$6.00 each					
6 Color - 5" x 7"	\$7.00 each		\$6.00 each					
7 Color 8" x 10"	\$7.00 each		\$6.00 each					
8 Miscellaneous Services	Billed at top salary step + fringe and related overhead		No Change					
9 Photo CD	\$10.00 per CD		\$20.00 per CD					
<b>Sub-total Photographs</b>		<b>94.2%</b>		<b>4,000</b>	<b>2,000</b>	<b>4,000</b>	<b>50.0%</b>	<b>100.0%</b>
<b>3. Public Records/Tapes</b>								
1 Communications Dispatch Audio Tapes	Billed at top salary step + fringe and related overhead		No Change					
2 Computerized Searches - Public Records Act - Research	\$94.00 per hour		\$133.00 per hour					

# DEPARTMENTAL FEES AND CHARGES

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Service	2017-2018 Adopted Fee	2017-2018 % Cost Recovery	2018-2019 Proposed Fee	2018-2019 Estimated Cost	2018-2019 Estimated Revenue		2018-2019 % Cost Recovery	
					Current Fee	Proposed Fee	Current Fee	Proposed Fee
<b>PUBLIC SAFETY FEES - CATEGORY I</b>								
<b>3. Public Records/Tapes</b>								
3 Duplicate Tapes - Audio Tapes	\$4.00 per 60 minute tape		\$6.00 per 60 minute tape					
4 Duplicate Tapes - Audio Tapes	\$4.00 per 90 minute tape		\$6.00 per 90 minute tape					
5 Duplicate Tapes - Video Tapes	Billed at top salary step + fringe and related overhead		No Change					
6 Public Records - Public Records 11" x 17"	See Public Records Act Fees		No Change					
7 Public Records - Public Records 8.5" x 11"	See Public Records Act Fees		No Change					
8 Public Records - Traffic Accident Reports	\$16 per report		No Change					
<b>Sub-total Public Records/Tapes</b>		<b>52.6%</b>		<b>341,110</b>	<b>117,350</b>	<b>132,000</b>	<b>34.4%</b>	<b>38.7%</b>
<b>4. Repossessed Vehicles</b>								
1 Repossessed Vehicles	\$15 per vehicle		No Change					
<b>Sub-total Repossessed Vehicles</b>		<b>50.2%</b>		<b>71,802</b>	<b>18,000</b>	<b>18,000</b>	<b>25.1%</b>	<b>25.1%</b>
<b>5. Special Services</b>								
1 Bomb Detail Services	Billed at top salary step + fringe and related overhead		No Change					
2 Canine Unit Services	Billed at top salary step + fringe and related overhead		No Change					
3 Helicopter Lease Rate	Billed at top salary step + fringe and related overhead		No Change					
4 Other Miscellaneous Services	Billed at top salary step + fringe and related overhead or at actual cost to the City in the case of services provided under contract		No Change					

# DEPARTMENTAL FEES AND CHARGES

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					Current Fee	Proposed Fee	Current Fee	Proposed Fee
<b>PUBLIC SAFETY FEES - CATEGORY I</b>								
<b>5. Special Services</b>								
5 Police Artist Services	Billed at top salary step + fringe and related overhead		No Change					
<b>Sub-total Special Services</b>		<b>100.0%</b>						
<b>6. Tow Service Dispatch</b>								
1 Tow Service Dispatch	\$7 per dispatch		\$8 per dispatch					
<b>Sub-total Tow Service Dispatch</b>		<b>87.8%</b>		<b>116,598</b>	<b>101,500</b>	<b>116,000</b>	<b>87.1%</b>	<b>99.5%</b>
<b>7. Vehicle Impound</b>								
1 Vehicle Impound Fee	\$252.00 per release		\$290.00 per release					
<b>Sub-total Vehicle Impound</b>		<b>99.7%</b>		<b>978,055</b>	<b>785,000</b>	<b>903,350</b>	<b>80.3%</b>	<b>92.4%</b>
<b>8. Visa Clearance Letters</b>								
1 Visa Clearance Letters	\$21.00 per letter		\$35.00 per letter					
<b>Sub-total Visa Clearance Letters</b>		<b>99.0%</b>		<b>10,126</b>	<b>4,200</b>	<b>7,000</b>	<b>41.5%</b>	<b>69.1%</b>
<b>SUB-TOTAL PUBLIC SAFETY FEES - CATEGORY I</b>		<b>86.1%</b>		<b>1,521,691</b>	<b>1,028,050</b>	<b>1,180,350</b>	<b>67.6%</b>	<b>77.6%</b>
<b>PUBLIC SAFETY FEES - CATEGORY II</b>								
<b>1. Police Recruit Academy Fee</b>								
1 Outside Agency Recruit Fee	\$6,300 per recruit per academy		No Change					
<b>Sub-total Police Recruit Academy Fee</b>								
<b>SUB-TOTAL PUBLIC SAFETY FEES - CATEGORY II</b>								
<b>PUBLIC SAFETY PERMITS - CATEGORY I</b>								
<b>1. Amusement Devices</b>								
1 Exhibitor Permit	\$296.00 + device fee		\$272.00 + device fee					
2 Location Permit	\$296.00 + device fee		\$272.00 + device fee					

# DEPARTMENTAL FEES AND CHARGES

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Service	2017-2018 Adopted Fee	2017-2018 % Cost Recovery	2018-2019 Proposed Fee	2018-2019 Estimated Cost	2018-2019 Estimated Revenue		2018-2019 % Cost Recovery	
					Current Fee	Proposed Fee	Current Fee	Proposed Fee
<b>PUBLIC SAFETY PERMITS - CATEGORY I</b>								
<b>1. Amusement Devices</b>								
3 Operator Permit	\$296.00 + device fee		\$272.00 + device fee					
4 Per Device	\$100.00 per year for each device		\$92.00 per year for each device					
<b>Sub-total Amusement Devices</b>		<b>99.3%</b>		<b>169,280</b>	<b>180,000</b>	<b>165,600</b>	<b>106.3%</b>	<b>97.8%</b>
<b>2. Bingo</b>								
1 General Permit	\$50.00 + 2.27% of monthly gross payouts		\$47.00 + 2.27% of monthly gross payouts					
2 General Permit Renewal	\$50.00 + 2.27% of monthly gross payouts		\$47.00 + 2.27% of monthly gross payouts					
3 Special One-Day Permit	\$50.00 + 2.27% of monthly gross payouts		\$47.00 + 2.27% of monthly gross payouts					
<b>Sub-total Bingo</b>		<b>97.2%</b>		<b>458</b>	<b>484</b>	<b>455</b>	<b>105.7%</b>	<b>99.3%</b>
<b>3. Cannabis Fees</b>								
1 Amendment processing fee	\$1,280 per application; plus Code Enforcement Hourly Inspection Fee of \$132 p/hour after 3 hours; plus Police Department Sworn Hourly Investigation Fee of \$213.75 p/hour after 3.5 hours; plus \$184 p/employee above 1; employees include owners, managers, and specified employees + fingerprint fees		\$1,106 per application; plus Code Enforcement Hourly Inspection Fee of \$136/hour after 1 hour; plus Police Department Cannabis Sworn Hourly Investigation Fee of \$202/hour after 3.5 hours					
2 Annual operating fee	\$131,846 per year, per collective		\$150,610 per year, per collective/business					

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Service	2017-2018 Adopted Fee	2017-2018 % Cost Recovery	2018-2019 Proposed Fee	2018-2019 Estimated Cost	2018-2019 Estimated Revenue		2018-2019 % Cost Recovery	
					Current Fee	Proposed Fee	Current Fee	Proposed Fee

## PUBLIC SAFETY PERMITS - CATEGORY I

### 3. Cannabis Fees

3 Application receipt fee (criminal background review)	\$184 per application		\$212 per employee application (employees include owners, managers, and specified employees) + fingerprint + DOJ fees					
4 Code Enforcement Inspector hourly rate	See "Code Enforcement Inspector Rate" in the Department of Planning, Building and Code Enforcement section of this document		No Change					
5 Delivery Vehicle Inspection Fee			\$49 per vehicle					
6 Fingerprint Appointment - No Show			50% of the Application Receipt fee if not cancelled prior to 24 hours. If rescheduled within 24 hours, applicant's No Show fee will be applied to the Application Receipt fee					
7 GPS Tracking Device	Actual cost		No Change					
8 GPS Tracking Device Monthly Monitoring Fee	Actual cost		No Change					



# DEPARTMENTAL FEES AND CHARGES

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Service	2017-2018 Adopted Fee	2017-2018 % Cost Recovery	2018-2019 Proposed Fee	2018-2019 Estimated Cost	2018-2019 Estimated Revenue		2018-2019 % Cost Recovery	
					Current Fee	Proposed Fee	Current Fee	Proposed Fee

## PUBLIC SAFETY PERMITS - CATEGORY I

### 3. Cannabis Fees

9 Initial application processing fee	\$3,639 per application; plus Code Enforcement Hourly Inspection Fee of \$132 p/hour after 6 hours; plus Police Department Sworn Hourly Investigation Fee of \$213.75 p/hour after 9 hours; plus \$184 p/employee above 4; employees include owners, managers, and specified employees + fingerprint fees		\$3,103 per application; plus Code Enforcement Hourly Inspection Fee of \$136/hour after 6 hours; plus Police Department Cannabis Sworn Hourly Investigation Fee of \$202/hour after 9 hours					
10 Planning services hourly inspection fee	See "Hourly Rate for Planning Services without Designated Fee" in the Department of Planning, Building and Code Enforcement section of this document		No Change					
11 Police Department cannabis sworn hourly inspection fee	\$213.75 per hour		\$202 per hour					
12 Renewal registration processing fee	\$3,703 per application; plus Code Enforcement Hourly Inspection Fee of \$132 p/hour after 6 hours; plus Police Department Sworn Hourly Investigation Fee of \$213.75 p/hour after 9 hours; plus \$184 p/employee above 4; employees include owners, managers, and specified employees + fingerprint fees		\$2,840 per application; plus Code Enforcement Hourly Inspection Fee of \$136/hour after 4 hours; plus Police Department Cannabis Sworn Hourly Investigation Fee of \$202/hour after 7 hours					

# DEPARTMENTAL FEES AND CHARGES

# POLICE

Service	2017-2018 Adopted Fee	2017-2018 % Cost Recovery	2018-2019 Proposed Fee	2018-2019 Estimated Cost	2018-2019 Estimated Revenue		2018-2019 % Cost Recovery		
					Current Fee	Proposed Fee	Current Fee	Proposed Fee	
<b>PUBLIC SAFETY PERMITS - CATEGORY I</b>									
<b>3. Cannabis Fees</b>									
13 Zoning code verification certificate application processing fee	\$1,403 per application; plus Planning Services Hourly Inspection Fee of \$209.22 per hour after 4 hours; plus Code Enforcement Hourly Inspection Fee of \$132 per hour after 4 hours		\$2,358 per application; plus Planning Services Hourly Inspection Fee of \$280 per hour after 4 hours; plus Code Enforcement Hourly Inspection Fee of \$136 per hour after 4 hours						
<b>Sub-total Cannabis Fees</b>		<b>100.0%</b>		<b>2,716,113</b>	<b>2,543,175</b>	<b>2,715,612</b>	<b>93.6%</b>	<b>100.0%</b>	
<b>4. Cardrooms</b>									
1 Appeal Hearing Deposit	The amount of anticipated costs, as determined by the City Attorney on a case-by-case basis, including, but not limited to, the fee charged by hearing officer and any other associated costs of recording the hearing		No Change						
2 Cardroom License Application Fee Deposit Note: The amounts will be specified in a guideline Schedule of Costs and Charges that will be published, maintained, and updated by the Administer of Gaming Control.	Cost of application processing, investigation, and holding the licensing hearing before the Police Chief, billed at top salary step, including benefits and overhead plus any actual costs such as, but not limited to, transportation, travel, and lodging for any City employees		No Change						
3 Cardroom Permit	\$1,000 per year		No Change						
4 Cardroom Permit Amendment Fee	\$5,000 per amendment		No Change						
5 Cardroom Regulation Fee	\$1,012,142 per Cardroom per year		\$985,883 per Cardroom per year						

# DEPARTMENTAL FEES AND CHARGES

# POLICE

Service	2017-2018 Adopted Fee	2017-2018 % Cost Recovery	2018-2019 Proposed Fee	2018-2019 Estimated Cost	2018-2019 Estimated Revenue		2018-2019 % Cost Recovery	
					Current Fee	Proposed Fee	Current Fee	Proposed Fee
<b>PUBLIC SAFETY PERMITS - CATEGORY I</b>								
<b>4. Cardrooms</b>								
6 Professional Services Fee for Consultant Hired for Financial and Compliance Review and Oversight by Administrator	Actual cost to the City of professional services performed in connection with an independent financial audit or review or a compliance audit or review of a permitted Cardroom		No Change					
7 Work Permit Fees - Employee Transfer Fee	\$285.00 per transfer		\$410.00 per transfer					
8 Work Permit Fees - New (Civilian Administration)	\$341.00 + fingerprint fees		\$312.00 + fingerprint fees					
9 Work Permit Fees - New (Sworn Administration)	\$569.00 + fingerprint fees		\$524.00 + fingerprint fees					
10 Work Permit Fees - Renewal (Civilian Administration)	\$341.00 + fingerprint fees		\$312.00 + fingerprint fees					
11 Work Permit Fees - Renewal (Sworn Administration)	\$505.00 + fingerprint fees		\$465.00 + fingerprint fees					
<b>Sub-total Cardrooms</b>		<b>99.5%</b>		<b>2,302,076</b>	<b>2,376,284</b>	<b>2,301,014</b>	<b>103.2%</b>	<b>100.0%</b>
<b>5. Concealable Firearms</b>								
1 Concealable Firearms - Carrying Concealed Weapon	See fee structure per State law		See fee structure per State law (Penal Code 26190)					
2 Concealable Firearms - Dealer Annual Renewal/Change of Location	\$351.00 + any fee charged by the State Department of Justice		\$326.00 + any fee charged by the State Department of Justice					
3 Concealable Firearms - Dealer Initial Application	\$775.00 + any fee charged by the State Department of Justice		\$717.00 + any fee charged by the State Department of Justice					
<b>Sub-total Concealable Firearms</b>				<b>2,676</b>	<b>2,959</b>	<b>2,673</b>	<b>110.6%</b>	<b>99.9%</b>

# DEPARTMENTAL FEES AND CHARGES

# POLICE

Service	2017-2018 Adopted Fee	2017-2018 % Cost Recovery	2018-2019 Proposed Fee	2018-2019 Estimated Cost	2018-2019 Estimated Revenue		2018-2019 % Cost Recovery	
					Current Fee	Proposed Fee	Current Fee	Proposed Fee
<b>PUBLIC SAFETY PERMITS - CATEGORY I</b>								
<b>6. Crime Prevention Through Environmental Design</b>								
1 Crime Prevention Through Environmental Design	\$175.00 per hour		\$161.00 per hour					
<b>Sub-total Crime Prevention Through Environmental Design</b>		<b>99.9%</b>		<b>1,617</b>	<b>1,700</b>	<b>1,610</b>	<b>105.1%</b>	<b>99.6%</b>
<b>7. Disturbance</b>								
1 Disturbance Fee	Actual cost of response		No Change					
<b>Sub-total Disturbance</b>		<b>100.0%</b>		<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>100.0%</b>	<b>100.0%</b>
<b>8. Event Promoter Permit</b>								
1 Event Promoter Permit	\$1,595.00 per 2 years		\$1,500.00 per 2 years					
<b>Sub-total Event Promoter Permit</b>								
<b>9. Funeral Escort</b>								
1 Operator Permit - Initial	\$353.00 initial permit		\$323.00 initial permit					
2 Operator Permit - Renewal	\$151.00 per annual renewal		\$138.00 per annual renewal					
3 Vehicle Inspection Permit	\$126.00 annually		\$115.00 annually					
<b>Sub-total Funeral Escort</b>								
<b>10. Gaming Permit Registration - Non-Profit Fundraisers</b>								
1 Gaming Permit Registration - Non-Profit Fundraisers	\$353.00 per event		\$323.00 per event					
<b>Sub-total Gaming Permit Registration - Non-Profit Fundraisers</b>								
<b>11. Ice Cream Vendor</b>								
1 Ice Cream Business - New Permit	\$235.00 per permit + fingerprint fees		\$215.00 per permit + fingerprint fees					
2 Ice Cream Business - Renewal Fee	\$235.00 per permit + fingerprint fees		\$215.00 per permit + fingerprint fees					

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Service	2017-2018 Adopted Fee	2017-2018 % Cost Recovery	2018-2019 Proposed Fee	2018-2019 Estimated Cost	2018-2019 Estimated Revenue		2018-2019 % Cost Recovery	
					Current Fee	Proposed Fee	Current Fee	Proposed Fee
<b>PUBLIC SAFETY PERMITS - CATEGORY I</b>								
<b>11. Ice Cream Vendor</b>								
3 Ice Cream Employee License - New Permit	\$302.00 per permit + fingerprint fees		\$277.00 per permit + fingerprint fees					
4 Ice Cream Employee License - Renewal Fee	\$302.00 per permit + fingerprint fees		\$277.00 per permit + fingerprint fees					
5 Ice Cream Truck Inspection	\$65.00 per 2 years		\$60.00 per 2 years					
<b>Sub-total Ice Cream Vendor</b>		<b>99.8%</b>		<b>3,259</b>	<b>3,528</b>	<b>3,246</b>	<b>108.3%</b>	<b>99.6%</b>
<b>12. Massage Parlors</b>								
1 Massage Business Permit	\$572.00 per 2 years (includes initial inspection)		\$1,430.00 per 2 years (includes initial inspection)					
2 Ownership/Management License	\$184.00 per initial permit		\$312.00 per initial permit					
3 Ownership/Management License Renewal	\$184.00 per 2 year renewal		\$312.00 per 2 year renewal					
<b>Sub-total Massage Parlors</b>		<b>99.9%</b>		<b>58,365</b>	<b>22,000</b>	<b>42,900</b>	<b>37.7%</b>	<b>73.5%</b>
<b>13. Miscellaneous Permits/Fees</b>								
1 License/Permit Transfer	\$43.00 per transfer		\$40.00 per transfer					
2 Media Production Permit	\$504.00 per permit		\$462.00 per permit					
3 One-Day Liquor Assessment	\$126.00 per permit		\$250.00 per permit					
4 Press Pass	\$50.00 per permit		\$100.00 per permit					
5 Replacement of ID Cards, Permits, & Licenses	\$43.00 per replacement		\$40.00 per replacement					
<b>Sub-total Miscellaneous Permits/Fees</b>		<b>98.8%</b>		<b>83,288</b>	<b>19,750</b>	<b>57,268</b>	<b>23.7%</b>	<b>68.8%</b>
<b>14. Parade</b>								
1 Parade Permit	\$277.00 per permit		\$215.00 per permit					

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					Current Fee	Proposed Fee	Current Fee	Proposed Fee
<b>PUBLIC SAFETY PERMITS - CATEGORY I</b>								
<b>14. Parade</b>								
<b>Sub-total Parade</b>		<b>100.0%</b>		<b>431</b>	<b>552</b>	<b>430</b>	<b>128.1%</b>	<b>99.8%</b>
<b>15. Pawnbrokers/Secondhand Dealers</b>								
1 Pawnbroker License	\$403.00 initial issue + any fee charged by the State Department of Justice		\$504.00 initial issue + any fee charged by the State Department of Justice					
2 Pawnbroker License Renewal	\$403.00 annually + any fee charged by the State Department of Justice		\$504.00 annually + any fee charged by the State Department of Justice					
3 Secondhand Dealers - Secondhand Jewelry Dealer/Secondhand Dealer License	\$403.00 initial issue + any fee charged by the State Department of Justice		\$504.00 initial issue + any fee charged by the State Department of Justice					
<b>Sub-total Pawnbrokers/Secondhand Dealers</b>		<b>99.9%</b>		<b>88,270</b>	<b>60,000</b>	<b>75,000</b>	<b>68.0%</b>	<b>85.0%</b>
<b>16. Peddler</b>								
Note: Costs for Approved Location Permits reflect investigation of one proposed location; investigation of additional locations will be billed at top salary step + fringe and related overhead.								
1 Approved Location Permit - New Permit	\$184.00 per 2 year permit (includes initial inspection fee)		\$320.00 per 2 year permit (includes initial inspection fee)					
2 Approved Location Permit - Renewal	\$184.00 per 2 year permit (includes initial inspection fee)		\$320.00 per 2 year permit (includes initial inspection fee)					
3 Approved Location Reinspection	\$184.00 per reinspection		\$320.00 per reinspection					
4 Employee License Fee	\$151.00 per 2 year renewal		\$138.00 per 2 year renewal					

# DEPARTMENTAL FEES AND CHARGES

# POLICE

Service	2017-2018 Adopted Fee	2017-2018 % Cost Recovery	2018-2019 Proposed Fee	2018-2019 Estimated Cost	2018-2019 Estimated Revenue		2018-2019 % Cost Recovery	
					Current Fee	Proposed Fee	Current Fee	Proposed Fee
<b>PUBLIC SAFETY PERMITS - CATEGORY I</b>								
<b>16. Peddler</b>								
5 Issue ID Card	\$43.00 per 2 year renewal		\$40.00 per 2 year renewal					
6 Peddler Mobile Permit - New Permit	\$184.00 per 2 year permit (includes initial inspection fee)		\$230.00 per 2 year permit (includes initial inspection fee)					
7 Peddler Mobile Permit - Renewal	\$184.00 per 2 year renewal (includes initial inspection fee)		\$230.00 per 2 year renewal (includes initial inspection fee)					
8 Peddler Mobile Reinspection	\$184.00 per reinspection		\$230.00 per reinspection					
<b>Sub-total Peddler</b>		<b>99.5%</b>		<b>30,333</b>	<b>7,879</b>	<b>19,425</b>	<b>26.0%</b>	<b>64.0%</b>
<b>17. Peep Show Establishment</b>								
Note: Costs shown exclude investigative time.								
1 Application Fee	\$239.00 per 2 years		\$220.00 per 2 years					
2 Peep Show Device	\$80 per device per 2 years		Delete					
3 Permit Inspection	See Fire Department Fees		No Change					
<b>Sub-total Peep Show Establishment</b>								
<b>18. Periodicals Canvasser</b>								
1 Canvasser of Periodicals Permit	\$80.00 every 2 year		\$74.00 per 2 years					
<b>Sub-total Periodicals Canvasser</b>								
<b>19. Pool/Billiard Room</b>								
Note: Costs shown exclude investigative time.								
1 Pool or Billiard Room License	\$504.00 per year		\$462.00 per year					
<b>Sub-total Pool/Billiard Room</b>		<b>99.9%</b>		<b>925</b>	<b>1,004</b>	<b>924</b>	<b>108.5%</b>	<b>99.9%</b>
<b>20. Public Dance Hall</b>								
1 New Permit - Class A & C	\$517.00 initial permit		\$480.00 initial permit					

# DEPARTMENTAL FEES AND CHARGES

# POLICE

Service	2017-2018 Adopted Fee	2017-2018 % Cost Recovery	2018-2019 Proposed Fee	2018-2019 Estimated Cost	2018-2019 Estimated Revenue		2018-2019 % Cost Recovery	
					Current Fee	Proposed Fee	Current Fee	Proposed Fee
<b>PUBLIC SAFETY PERMITS - CATEGORY I</b>								
<b>20. Public Dance Hall</b>								
2 New/Renewal - Class B	\$201.00 per permit		\$185.00 per permit					
3 Renewal - Class A & C	\$416.00 per annual renewal		\$387.00 per annual renewal					
<b>Sub-total Public Dance Hall</b>		<b>99.5%</b>		<b>276</b>	<b>300</b>	<b>276</b>	<b>108.7%</b>	<b>100.0%</b>
<b>21. Public Entertainment</b>								
1 Business Permit Fee	\$1,810.00 per 4 years		\$1,700.00 per 4 years					
2 Business Permit Renewal Fee	\$993.00 per 4 years		\$931.00 per 4 years					
3 Identification Card	\$43.00 per 2 years		\$40.00 per 2 years					
4 Management License Change of Venue Fee	\$212.00 per venue change		\$197.00 per venue change					
5 Management License Fee	\$942.00 per initial permit		\$885.00 per initial permit					
6 Management License Renewal Fee	\$528.00 per 2 year renewal		\$497.00 per 2 year renewal					
7 Ownership License Fee	\$942.00 per initial permit		\$885.00 per initial permit					
8 Ownership License Renewal Fee	\$528.00 per 4 year renewal		\$497.00 per 4 year renewal					
<b>Sub-total Public Entertainment</b>		<b>99.9%</b>		<b>33,570</b>	<b>35,704</b>	<b>33,562</b>	<b>106.4%</b>	<b>100.0%</b>
<b>22. Sales</b>								
1 Closing-Out Business Sales Permit (Bankruptcy, Fire, etc.) - 30-Day Renewal	\$100.00 per 30 day permit		\$92.00 per 30 day permit					
2 Closing-Out Business Sales Permit (Bankruptcy, Fire, etc.) - 60-Day Permit	\$100.00 per 60 day permit		\$92.00 per 60 day permit					
<b>Sub-total Sales</b>								



# DEPARTMENTAL FEES AND CHARGES

# POLICE

Service	2017-2018 Adopted Fee	2017-2018 % Cost Recovery	2018-2019 Proposed Fee	2018-2019 Estimated Cost	2018-2019 Estimated Revenue		2018-2019 % Cost Recovery	
					Current Fee	Proposed Fee	Current Fee	Proposed Fee
<b>PUBLIC SAFETY PERMITS - CATEGORY I</b>								
<b>23. Secondary Employment</b>								
1 New Permit	\$469.00 per year		\$259.00 per year					
2 Permit - Events Lasting 5 Days or Less	\$410.00 per event		\$259.00 per event					
3 Renewal Fee	\$469.00 per year		\$259.00 per year					
4 Schools/Public Entity	\$35 per year		No Change					
<b>Sub-total Secondary Employment</b>		<b>84.0%</b>		<b>53,687</b>	<b>79,820</b>	<b>53,568</b>	<b>148.7%</b>	<b>99.8%</b>
<b>24. Street Closing</b>								
1 Temporary Street Closing Permit	\$203.00 per event		\$250.00 per event					
<b>Sub-total Street Closing</b>		<b>99.8%</b>		<b>23,008</b>	<b>18,400</b>	<b>23,000</b>	<b>80.0%</b>	<b>100.0%</b>
<b>25. Taxicab</b>								
1 Restricted Owner's License	\$2,164.00 per company annually		\$1,996.00 per company annually					
2 Taxi Company Application	\$8,071.00 per application		\$7,464.00 per application					
3 Taxi Company Renewal	\$1,972.00 per application (1 year)		\$500.00 per application (1 year)					
4 Taxicab Driver's Permit - New	\$384.00 per initial permit		\$480.00 per initial permit					
5 Taxicab Driver's Permit - Renewal	\$108.00 per 2 year renewal		\$135.00 per 2 year renewal					
6 Taxicab Driver's Permit - Retest	\$244.00 per retest		\$315.00 per retest					
7 Taxicab Vehicle Inspection	\$82.00 per inspection		\$123.00 per inspection					

# DEPARTMENTAL FEES AND CHARGES

# POLICE

Service	2017-2018 Adopted Fee	2017-2018 % Cost Recovery	2018-2019 Proposed Fee	2018-2019 Estimated Cost	2018-2019 Estimated Revenue		2018-2019 % Cost Recovery	
					Current Fee	Proposed Fee	Current Fee	Proposed Fee
<b>PUBLIC SAFETY PERMITS - CATEGORY I</b>								
<b>25. Taxicab</b>								
8 Taxicab Vehicle Reinspection	\$82.00 per reinspection		\$123.00 per reinspection					
<b>Sub-total Taxicab</b>		<b>88.1%</b>		<b>145,412</b>	<b>77,000</b>	<b>88,515</b>	<b>53.0%</b>	<b>60.9%</b>
<b>26. Tow Car</b>								
1 Private Property Tow	\$361.00 per application per 2 years (includes initial inspection fee)		No Change					
2 Private Property Tow Reinspection	\$361.00 per reinspection		No Change					
3 Tow Car Business Permit - New Permit	\$227.00 per initial permit		\$323.00 per initial permit					
4 Tow Car Business Permit - Renewal Fee	\$201.00 per 2 year renewal		\$323.00 per 2 year renewal					
5 Tow Car Driver - New Permit	\$139.00 per initial permit		\$177.00 per initial permit					
6 Tow Car Driver - Renewal Fee	\$118.00 per 2 year renewal		\$177.00 per 2 year renewal					
<b>Sub-total Tow Car</b>		<b>99.9%</b>		<b>158,008</b>	<b>143,438</b>	<b>150,928</b>	<b>90.8%</b>	<b>95.5%</b>
<b>SUB-TOTAL PUBLIC SAFETY PERMITS - CATEGORY I</b>		<b>99.2%</b>		<b>5,872,052</b>	<b>5,574,977</b>	<b>5,737,006</b>	<b>94.9%</b>	<b>97.7%</b>
<b>TOTAL DEPARTMENT - GENERAL FUND</b>				<b>7,393,743</b>	<b>6,603,027</b>	<b>6,917,356</b>	<b>89.3%</b>	<b>93.6%</b>
<b>TOTAL DEPARTMENT - Category I</b>				<b>7,393,743</b>	<b>6,603,027</b>	<b>6,917,356</b>	<b>89.3%</b>	<b>93.6%</b>
<b>TOTAL DEPARTMENT - Category II</b>								
<b>TOTAL DEPARTMENT</b>				<b>7,393,743</b>	<b>6,603,027</b>	<b>6,917,356</b>	<b>89.3%</b>	<b>93.6%</b>