

City Service Area Strategic Support



City Hall



San José McEnery Convention
Center

Mission: To effectively develop, manage and safeguard the City’s fiscal, physical, technological, and human resources to enable and enhance the delivery of City services and projects.

The Strategic Support City Service Area (CSA) is comprised of internal functions that enable the other five CSAs to deliver services to the community and to customers. The partners in the Strategic Support CSA design, build, and maintain City facilities while managing the City’s financial and technology systems. The Strategic Support CSA includes the Communications, Municipal Improvements, and Service Yards Capital Programs.

There are several large capital investments in the Strategic Support CSA. One of the largest projects in this CSA is the City Hall Network Operations Center - Electrical Switch Replacement. Another notable project is the Convention Center Carpet Replacement – Phases III/IV. Other investments include addressing some unmet deferred infrastructure needs at City Hall, the Central Service Yard, Convention Center, Hammer Theatre, History San José locations, Mexican Heritage Plaza, San José Museum of Art, and the Children’s Discovery Museum. Funding is also included to support the Silicon Valley Regional Communications System (SVRCS).

CSA CAPITAL PROGRAMS

- Communications
- Municipal Improvements
- Service Yards

Recent Accomplishments

- Completed the Mabury Yard Locker Room Remodeling in spring 2018
- Completed the South Yard Vehicle Life Replacement in spring 2018
- Completed the Downtown Ice Rink Improvements in spring 2018
- Completed the Central Service Yard Roof Overhang for Building B, Building A to be completed in summer 2018

Program Highlights

Communications Capital Program

2019-2023 CIP: \$13.0 million

- Communications Equipment Replacement and Upgrade
- Silicon Valley Regional Communications System – Radios
- Silicon Valley Regional Interoperability Authority

Municipal Improvements Capital Program

2019-2023 CIP: \$27.6 million

- City Hall Network Operations Center – Electrical Switch Replacement
- Convention Center Carpet Replacement – Phases III/IV
- Convention Center HVAC Upgrades
- Police Communications Center Elevator Retrofit
- Children’s Discovery Museum Air Handler Unit Replacement
- Convention Center Staff Dining Area

Service Yards Capital Program

2019-2023 CIP: \$21.0 million

- Central Service Yard Fueling Island
- Mabury Yard Pavement Repair/Resurfacing
- Roof Replacement, Painting, and Supplemental Needs
- South Yard and Mabury Yard Bulk Storage Tanks

CSA OUTCOMES

(Supported by the Capital Programs)

- ✓ Safe and Functional Public Infrastructure, Facilities and Equipment
- ✓ Effective Use of State-Of-The-Art Technology

Performance Measures

A set of consistent and comprehensive performance measurements along with targets and goals have been established for the entire capital program and adopted for each individual CSA. Measures focus on schedule (cycle time) and project delivery cost. Please see Budget Guide section narrative for additional information on capital performance measures.

Outcome: Quality CIP Projects Delivered On-Time and On-Budget

5 Year Strategic Goals		2016-2017 Actual ¹	2017-2018 Target	2017-2018 Estimate	2018-2019 Target	5-Year Goal
Strategic Support CSA delivers quality Capital Improvement Program (CIP) projects on-time and on-budget	1. % of CIP projects delivered within 2 months of approved baseline schedule ²	67% (2/3)	85%	75% (3/4)	85%	85%
	2. % of CIP projects that are completed within the approved baseline budget ³	100% (3/3)	90%	100% (3/3)	90%	90%

- 1 The 2016-2017 Actual number of projects may vary from the 2016-2017 Estimate as documented in the 2017-2018 Adopted Budget as a result of the date of the estimated beneficial use of the project being revised and the project expected to be delivered in the following fiscal year. Also, the number of projects may change with the inclusion of projects in the 2016-2017 Actual not originally included in the 2016-2017 Adopted Budget Estimate due to incomplete project information at that time.
- 2 Projects are considered "delivered" when they are available for their intended use and are considered "on schedule" if delivered within two months of the baseline schedule.
- 3 Projects are considered "completed" when final cost accounting has occurred and the project has been accepted; projects are considered "on budget" when the total expenditures do not exceed 101% of the baseline budget.

For the Strategic Support CSA, many of the projects are ongoing in nature and do not necessarily have discrete end dates. Four projects are expected to reach beneficial use in 2017-2018, including the Convention Center Exhibit Hall Lighting and Ceiling Upgrades, Police and Communication Building (PAC) Electrical Systems Upgrade, and the Civic Auditorium Air Conditioning project. Three of the four (75%) projects are expected to be delivered within the approved baseline schedules, falling short of the 85% target.

In 2017-2018, three projects are estimated to reach completion and acceptance and are expected to be within the baseline budgets, exceeding the 90% target. The projects are the Convention Center Exhibit Hall Lighting and Ceiling Upgrades, Police and Communication Building (PAC) Electrical Systems Upgrade, and the PAC Fire Alarm System Replacement. Staff relies heavily on the cost estimating and tracking tools that are available through the City's Capital Project Management System (CPMS). These tools allow project management staff to effectively track project costs on an ongoing basis and assist in ensuring that expenditures remain within budgeted levels.

Capital Program Summary by City Service Area

Strategic Support

	<u>2018-2019 Budget</u>	<u>2019-2023 CIP Budget</u>	<u>Total Budget (All Years)</u>	<u>Start Date</u>	<u>End Date</u>
<u>Communications</u>					
City Hall Debt Service Fund	5,000	25,000	*	Ongoing	Ongoing
Communications Equipment Replacement and Upgrade	100,000	500,000	*	Ongoing	Ongoing
Communications Maintenance	712,000	3,719,000	*	Ongoing	Ongoing
General Fund - Interest Income	13,000	65,000	*	Ongoing	Ongoing
Silicon Valley Regional Communications System - Radios	500,000	2,500,000	*	Ongoing	Ongoing
Silicon Valley Regional Interoperability Authority - Administration	161,000	832,000	*	Ongoing	Ongoing
Silicon Valley Regional Interoperability Authority - Maintenance	<u>985,000</u>	<u>4,892,000</u>	*	Ongoing	Ongoing
Total: Construction/Non-Construction	2,476,000	12,533,000			
Ending Fund Balance	<u>643,413</u>	<u>434,413</u>	**		
Total: Communications	3,119,413	12,967,413	**		
<u>Municipal Improvements</u>					
Arena Repairs	100,000	500,000	*	Ongoing	Ongoing
Center for Performing Arts Rehabilitation Reserve	1,000,000	1,000,000	1,000,000		
Children's Discovery Museum Air Handler Unit Replacement	500,000	500,000	500,000	3rd Qtr. 2018	2nd Qtr. 2019
City Hall and Police Communications Uninterrupted Power Supply Capital	200,000	1,000,000	*	Ongoing	Ongoing
City Hall Network Operations Center Electrical Switch Replacement	1,500,000	1,500,000	2,000,000	3rd Qtr. 2017	2nd Qtr. 2020
Closed Landfill Compliance	350,000	1,750,000	*	Ongoing	Ongoing
Convention Center Carpet Replacement – Phases III/IV	1,000,000	2,700,000	2,700,000	3rd Qtr. 2018	2nd Qtr. 2020
Convention Center HVAC Upgrades	1,070,000	1,070,000	1,070,000	3rd Qtr. 2018	2nd Qtr. 2019
Convention Center Staff Dining Area	500,000	500,000	800,000	2nd Qtr. 2018	2nd Qtr. 2019
Cultural Facilities Capital Reserve	5,000,000	5,000,000	5,000,000	N/A	N/A
Cultural Facilities Rehabilitation/Repair - Electrical	1,225,000	2,135,000	*	Ongoing	Ongoing
Cultural Facilities Rehabilitation/Repair - Mechanical	1,613,000	2,143,000	*	Ongoing	Ongoing
Cultural Facilities Rehabilitation/Repair - Miscellaneous	165,000	165,000	*	Ongoing	Ongoing
Cultural Facilities Rehabilitation/Repair - Structures	605,000	605,000	*	Ongoing	Ongoing
Cultural Facilities Rehabilitation/Repair - Unanticipated	100,000	500,000	*	Ongoing	Ongoing
Fuel Tank Monitoring	50,000	250,000	*	Ongoing	Ongoing

Capital Program Summary by City Service Area

Strategic Support

	2018-2019 Budget	2019-2023 CIP Budget	Total Budget (All Years)	Start Date	End Date
Hammer Theatre Center Carpet Replacement	125,000	125,000	250,000	1st Qtr. 2018	2nd Qtr. 2019
Hammer Theatre Center HVAC Controls	250,000	250,000	500,000	3rd Qtr. 2017	2nd Qtr. 2019
History San José - Automatic Parking Lot Gate	50,000	50,000	50,000	3rd Qtr. 2018	2nd Qtr. 2019
Mexican Heritage Plaza Concrete Repair	50,000	50,000	50,000	3rd Qtr. 2018	2nd Qtr. 2019
Miscellaneous Cultural Facility Repairs	200,000	200,000	200,000	3rd Qtr. 2018	2nd Qtr. 2019
Police Communications Center Elevator Retrofit	600,000	600,000	1,195,000	3rd Qtr. 2013	2nd Qtr. 2019
Public Art (Convention Center Exhibit Hall Lighting and Ceiling Upgrades)	211,000	211,000	211,000		
San José Museum of Art HVAC Controls Upgrades	300,000	300,000	400,000	3rd Qtr. 2017	2nd Qtr. 2019
Unanticipated/Emergency Maintenance	900,000	4,500,000	*	Ongoing	Ongoing
Total: Construction/Non-Construction	17,664,000	27,604,000			
Ending Fund Balance	0	0			**
Total: Municipal Improvements	17,664,000	27,604,000			**
<u>Service Yards</u>					
Asset Management Database	90,000	450,000	*	Ongoing	Ongoing
Central Service Yard Fueling Island	500,000	500,000	500,000	3rd Qtr. 2018	2nd Qtr. 2019
Central Service Yard Security Cameras	200,000	200,000	200,000	3rd Qtr. 2018	2nd Qtr. 2019
City Hall Debt Service Fund	7,000	35,000	*	Ongoing	Ongoing
Debt Service on Phase I Bonds	1,674,000	8,312,000	11,627,000	3rd Qtr. 2003	4th Qtr. 2023
Facilities Capital Repairs	26,000	140,000	*	Ongoing	Ongoing
General Fund - Interest Income	25,000	125,000	*	Ongoing	Ongoing
Infrastructure Management System - Service Yards	125,000	691,000	*	Ongoing	Ongoing
Mabury Pavement Repair/Resurfacing	600,000	1,200,000	1,200,000	3rd Qtr. 2018	2nd Qtr. 2020
Phase II Commercial Paper	695,000	3,475,000	5,758,000	2nd Qtr. 2008	2nd Qtr. 2023
Roof Replacement, Painting, and Supplemental Needs	525,000	2,425,000	*	Ongoing	Ongoing
Service Yards Equipment	95,000	475,000	*	Ongoing	Ongoing
Service Yards Management	380,000	2,011,000	*	Ongoing	Ongoing
South Yard & Mabury Yard Bulk Oil Storage Tanks	100,000	100,000	100,000	3rd Qtr. 2018	2nd Qtr. 2019
Underground Fuel Tank Renovation/Replacement	59,000	295,000	354,000	Ongoing	Ongoing
VTA Property Lease	20,000	100,000	*	Ongoing	Ongoing

Capital Program Summary by City Service Area

Strategic Support

	<u>2018-2019 Budget</u>	<u>2019-2023 CIP Budget</u>	<u>Total Budget (All Years)</u>	<u>Start Date</u>	<u>End Date</u>
Total: Construction/Non-Construction	5,121,000	20,534,000			
Ending Fund Balance	<u>1,184,915</u>	<u>515,915</u>	**		
Total: Service Yards	6,305,915	21,049,915	**		
CSA Total: Construction/Non-Construction	25,261,000	60,671,000	**		
Ending Fund Balance	<u>1,828,328</u>	<u>950,328</u>	**		
CSA Total:	<u><u>27,089,328</u></u>	<u><u>61,621,328</u></u>	**		

* Total Budget information is not provided due to the ongoing nature of this project.

** The 2018-2019 through 2021-2022 Ending Balance are excluded from the FIVE-YEAR TOTAL USE OF FUNDS to avoid multiple